**YOUR NAME**

Your telephone number Your email address

**PROFILE**

**A sentence which summarises you then bullet points setting out your key skills experience (five or six is enough):**

***Examples:***

***Senior sales person with experience in x,y,z industries and leading sales campaigns. Key skills and experience;***

* ***Successfully delivering innovative sales and marketing campaigns***
* ***Deep knowledge of products in xyz industries***
* ***Managing sales teams***
* ***Responsibility for devising sales plans***
* ***Agreeing sales targets and coaching teams to achieve targets***

**CAREER**

**Company name**

**Role/job title** **start – end date**

Bullet point list of key responsibilities/experience

Bullet point list of key responsibilities/experience

Bullet point list of key responsibilities/experience

**Company name**

**Role/job title** **start – end date**

Bullet point list of key responsibilities/experience

Bullet point list of key responsibilities/experience

Bullet point list of key responsibilities/experience

**Company name**

**Role/job title** **start – end date**

Bullet point list of key responsibilities/experience

Bullet point list of key responsibilities/experience

Bullet point list of key responsibilities/experience

**Education and qualifications**

**School name** **start – end date**

**List subjects/grades**

**College/university name** **start – end date**

**List subjects/grades**

**Technical/work related qualifications or relevant courses**

**Qualification/course** **date achieved/attended**

**Volunteering**

*(List any volunteering work)*

**Name of organisation** **start- end date**

**Role**

Bullet point list of key responsibilities/experience